

**Site Base Agenda**  
**November 28, 2018**

**1. Attendance:**  
**Present:**

**Absent: Melton, Thomas, and Herrin are in a meeting.**

**2. New Business:**

1. We are still having an issue with tardies. Can Officer Hill or Administration plan to be out on the car rider line at 7:30 for a week so we can get this under control? Parents are either dropping kids or being very rude to the TAs when they are asked to walk their child in after the tardy bell rings.  
*The tardies have gotten better.*
2. Can K-2 have the 8-9:30 slot for Grandparents day next year?  
*We can switch it but we would have to start the event later.*
3. Can there be more than one song per grade level on Grandparents Day? Several grandparents made mention of that when they arrived in classrooms.  
*We can work on something different.*
4. When planning in-house events like the spelling bee can we please try to plan them on days that Mrs. Ferguson is not here? She is off campus Monday and Tuesday every week. This is the perfect opportunity to have events in the gym without disrupting PE classes. As it gets colder it becomes harder for her to be flexible and move her classes, especially because there isn't a great option of classroom space for her to use this year compared to other years.  
*It's already advertised.*
5. How can we replace projectors if maintenance can not fix them? PTO? It's very hard to do any STEM lessons, or any lessons that involve technology, with all the lights off.  
*Maintenance starts the process, then the office will handle it from there. Go back to your team and get a list of technology needs that need to be fixed and send it to Lauren.*
6. Pens do not work on promethean board anymore, will those be replaced?  
*Stephanie has extra pens.*

**Announcements:**

1. Please, please, please take you kiddos to the bathroom before specials. Some grade levels are great about this. Way to go 2<sup>nd</sup> grade! In any given class we are having 5-7+ kids ask to go in a 45 minute period. Some of them are asking to go as soon as they enter the room. There are several classes that show up more than 5 minutes early to specials; this would be a good time to give them a bathroom break instead of standing in the hall waiting. Some kids have the excuse "well she didn't tell us to go". Even if you have a rule about bathroom breaks on the way to specials, could you explicitly tell them to go? This would help us so much.
2. Just a gentle reminder that art, music, and PE are only here at FVES 3 days a week. We are doing the best we can to make everything like we are full-time but it's extremely hard. We have full-time responsibilities at our other school too.

**Next Meeting: 1/30 at 2:30 pm**